



# Waverley College Enrolment Policy and Procedure

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Waverley College is a Catholic school governed by Edmund Rice Education Australia New South Wales Colleges Ltd. As a Catholic School in the Edmund Rice Tradition we aspire to be faithful to these four touchstones:

- **Liberating Education** - We open hearts and minds, through quality teaching and learning experiences, so that through critical reflection and engagement each person is hope-filled and free to build a better world for all.
- **Gospel Spirituality** - We invite all people into the story of Jesus and strive to make his message of compassion, justice and peace a living reality within our community.
- **Inclusive Community** - Our community is accepting and welcoming, fostering right relationships and committed to the common good.
- **Justice and Solidarity** - We are committed to justice and peace for all, grounded in a spirituality of action and reflection that calls us to stand in solidarity with those who are marginalised and the Earth itself.

## Application Procedure

At Waverley College, the admission process begins two years prior to entry into Years 5 and 7. The College does not have a 'first in, best dressed' policy based on the date of application.

Our main intake is in Year 5 with a smaller intake in Year 7. Students are only admitted into other year levels if vacancies occur, and applications are assessed on a case-by-case basis.

The criteria used for assessment is multi-dimensional. Once applications close, the College assesses each applicant for suitability. The College also considers the 'whole person' and attempts to select applicants who will be best suited to the holistic schooling offered at the College.

A non-refundable application fee of \$275.00 is payable at the time the application is placed and is payable through the College website. The acceptance of an application is at the discretion of the College.

We welcome applications from students of all nationalities. However, the College is not CRICOS registered. This means that we are unable to enrol full fee-paying overseas students with temporary subclass 571 visas.

Enrolment is primarily restricted to Australian citizens and permanent residents, but dependents of a temporary visa holder can also enrol. In this instance, the College will



determine whether domestic or international student fees apply. The decision is based on the student's eligibility for Government funding.

## Enrolment factors and Student Assessment

We take the following into consideration when deciding whether to offer your son a place:

- Academic interests and achievements
- Co-Curricular interests and achievements
- Community leadership
- The faith and beliefs of the student and parents/carers
- Acceptance of, and commitment to, the ethos and goals of Waverley College
- Family connections, including siblings and Old Boys
- Outcome of the interview process with the Principal or chosen delegate

Applications may only be made for one year at a time. Applications are only valid for the proposed year of entry. Only in exceptional circumstances will the College enter into negotiations with respect to admission.

Should your son be accepted into the College, a non-refundable acceptance fee of \$3,500.00 is payable to secure his place. Places cannot be deferred to another year. In Term 4, in the year prior to your son's commencement, payment 1 on the fee schedule will be due. If the fees are not received by the due date, you will forfeit your son's place, and the College will offer the position to a waitlisted candidate.

If you withdraw your son's enrolment prior to the commencement of the intake year, you will forfeit the Term 1 Tuition Fees paid. Term 1 Tuition fees are not refundable or transferable.

See current [fee schedule](#) as an indication: fees charged vary from year to year.

The College reserves the right to change the Enrolment Policy and Procedure at its discretion.

## Process

- Approximately two years prior to entry into, Year 5 or Year 7, the College will contact the applicant's family to confirm the family's intention to proceed with the application. Applications are then assessed, and a selection of applicants invited to interview. An interview is not a guarantee of an offer.
- If the application is successful, the Registrar will issue a formal letter of offer for a place at the College. A non-refundable enrolment fee of \$3,500.00 is then payable within four (4) weeks of the date of the offer to confirm a place at the College.
- It is the responsibility of parents/caregivers to provide all necessary information regarding the learning needs of prospective students. Withholding information may jeopardise an enrolment offer, or place, at the College.



## Continued Enrolment

The expectations for continuing enrolment are clearly set out for all students who are successful applicants in the Confirmation of Enrolment (Contract). In addition to the Confirmation of Enrolment (Contract), students are subject to the normal guidelines for academic progression required by the NSW Education Standards Authority, documented in the Assessment, Certification and Examination (ACE) Manual.